

**YORK AREA METROPOLITAN PLANNING
ORGANIZATION (YAMPO)
TITLE VI
ANNUAL COMPLIANCE REPORT**

FY 2014 - 15

Submitted to: The York Area Metropolitan Organization (YAMPO)

Submitted by: The YAMPO Title VI Compliance Officer and Transportation Staff, York County
Planning Commission

INTRODUCTION

In 2012 the York Area Metropolitan Planning Organization (YAMPO) adopted procedures to investigate complaints generated by the public, while ensuring due process for complainants and respondents. These procedures apply to any complaints filed relating to any YAMPO program, procedure or activity and/or its sub-recipients covered under Title VI of the Civil Rights Act of 1964.

Our process requires that an annual report should be filed with the YAMPO on public complaints fielded. The report should also address efforts that the YAMPO and YCPC staff has undertaken to remain active in these processes. The following items are provided in this report:

- * Complaints received between July 1, 2014 and June 30, 2015; and,
- * Efforts to educate/train the York County Planning Commission (YCPC) staff about Title VI and Environmental Justice (EJ) initiatives for the YAMPO. Activities undertaken by the YAMPO to address Title VI and EJ are also addressed below. This information provides an account of all YCPC staff and the YAMPO efforts to comply with Title VI and Environmental Justice requirements.

COMPLAINTS RECEIVED (July 1, 2014 through June 30, 2015)

No formal or informal complaints were filed during this time.

These are the events that have occurred with Title VI and Environmental Justice (EJ) activities that have occurred over the past year to the best of my knowledge.

Submitted,



John Seitz
Title VI Compliance Officer, YAMPO
July 1, 2015

EDUCATION/TRAINING EFFORTS FOR THE YAMPO/ACTIVITIES UNDERTAKEN BY THE YAMPO

Education/Training

EJScreen™ Training - May 2015 - The EJScreen™ is a Web-based GIS tool employed by the Environmental Protection Agency's new tool for nationally consistent Environmental Justice (EJ) screening and mapping. The EJScreen™ index combines environmental and demographic data to highlight areas of vulnerable populations which may be disproportionately impacted by effects of transportation improvements, such as air pollution. There are 12 EJ indices which combine environmental demographic data and 12 environmental factors which measure potential exposure, hazard/risk and proximity.

Activities Undertaken by the YAMPO

- * DBE Data Collection/Submission with Unified Planning Work Program (UPWP) - The YCPC reports on the amount of work they have provided to third party consultants through the Unified Planning Work Program. The report is submitted each quarter when the YCPC submits the UPWP quarterly invoice to PennDOT.
- * The YCPC staff now can aid in the fielding of complaints filed by individuals with Limited English Proficiency (LEP). Information on the YCPC website can be translated into 57 different languages using the Google Translate™ language module. Moreover, on behalf of the YAMPO, the YCPC has entered into an agreement with PennDOT to utilize translation services provided by *Propio Language Service*. Through this service, our staff can enlist the services of a translator to aid LEP individuals during meetings or for telephone conversations.
- * December 2014 - Staff prepared a technical memorandum for the YAMPO Committees concerning the verification of website translation services for Limited English Proficiency (LEP) populations. This report identifies the top LEP language group as *Spanish*, which encompasses 24 percent of the county's LEP population. The report noted that a staff evaluation of the YCPC website was conducted for that language. The evaluation reveals the YCPC webpages of this site translate fairly well. The report also identified two (2) website translation problems, as follows: the "PDF" document attachments do not translate with the rest of the site, and the Google Translate™ module shows all language selections in English, rather than the native language.
- * When completing all Linking Planning and NEPA (LPN) Forms for candidate projects, a map is created utilizing the above GIS technology to identify Environmental Justice (EJ) populations. The map data was utilized in the Benefits and Burdens analysis for each candidate project.
- * Each advertisement for the YAMPO committee meetings includes a clause that states the YAMPO's efforts to comply with the nondiscrimination requirements of applicable civil rights statutes, executive orders, regulation and policies. It also mentions that the YAMPO has adopted a procedure by which the public can file a complaint for alleged discriminatory practice under Title VI.