

**York Area Metropolitan Planning Organization
Technical Committee Meeting
January 3, 2008**

1. **Call to Order** - Chairman, Rich Farr, rabbittransit, opened the meeting at 9:00. A self-introduction was conducted.
2. **Minutes of the November 1, 2007 Combined MPO Meeting:**

Mr. Gross made a motion to recommend approval of the November 1 minutes to the Coordinating Committee. Mr. Orndorff seconded the motion. It was voted on and passed as presented.

3. **Unified Planning Work Program (UPWP)**

Mr. Bubb briefly reviewed the above-mentioned document and requested recommendation of approval to the Coordinating Committee. Mr. Adams inquired about the Supplemental Funded projects. Mr. Bubb explained that they are the same as last year, the Air Quality Modeler and the LTAP Program. The total requested budget is \$424,268.

There being no additional questions/comments, Mr. Adams made a motion to recommend approval of the UPWP, as presented, to the Coordinating Committee. Ms. Shovlin seconded the motion. It was voted on and passed as presented.

Mr. Clark presented a scope of work for an amendment to the transportation element of the Northern York County Regional Comp Plan. The amendment proposes combining all studies and projects along the Route 15 corridor into one plan to move forward with. The cost is approximately \$145,000. Of that amount, 80% (\$115,000) would be applying for federal funds. The local match, 20% (\$28,000) would be applied for through a DCED grant.

Ms. Dell inquired if PennDOT may consider this project for linking planning or NEPA? If so, how do we initiate that process? Will offered to draft a letter from the MPO explaining that we are trying to link the planning/NEPA process together more efficiently and doing more work on the planning side, so the project moves more smoothly once we move into engineering phases.

Someone inquired about the municipalities involved. Mr. Clark noted that there are four: Dillsburg and Franklintown Boroughs, Franklin and Carroll Townships. Are they in agreement to adopt the outcome? There is an implementation agreement that could be required to be signed by all four municipalities before the YAMPO distributes the funding. That agreement is on the agenda for a joint supervisor's meeting on January 30.

Mr. Adams noted his concern about the safety issues in the area and entering into another 2-year study period that will delay any projects being implemented even further. A lengthy discussion ensued regarding those safety issues, short- and long-term projects and the linking/NEPA status of the projects and how that will effect the timeline of any projects coming out of the study.

After that discussion, Mr. Bubb made a motion to recommend approval of the above-mentioned amendment to the Northern York Comp Plan to the Coordinating Committee, contingent on all four municipalities signing the agreement. Mr. Gross seconded the motion. It was voted on and passes as presented.

Mr. Bubb presented a letter that was sent to Mr. Ritzman requesting additional funding for the Country Club Road/Rathton Road Corridor Study. There was a delay in the project due to construction of a parking garage at York Hospital. When selecting a consultant, it was discovered that the original estimate was low. Even though the original scope of work was reduced, the original funding request is not enough to cover the contract. The request is for \$22,2134.82 (\$17,699.87 Federal and \$4,424.96 Local) of Supplemental planning funds.

With there being no questions or comments, Mr. Adams made a motion to recommend approval of this request to the Coordinating Committee. Ms. Dell seconded the motion. It was voted on and passed as discussed.

4. **YAMPO Bylaws**

Ms. Bitner reviewed staff ideas for updating the MPO Bylaw's.

Section III Technical Committee - If the primary representative leaves the committee for some reason. This is not currently addressed in the bylaws. They propose that the designated alternate would be offered to fill the vacancy. If alternate accepts, letters would go out to the municipalities in that region and ask for names for an alternate. If alternate rejects primary position letters go out to the region requesting names for the primary position.

Section III - Technical Committee - Currently, there is no specific requirement for regional representatives. The staff proposes that the regional representatives shall be municipal staff, persons appointed to municipal bodies, or elected positions within a Municipality.

Section III - Technical Committee - When the time comes to reappoint new planning region rep's, the staff proposes that we start with the South East, South Central and North Region for new rep's, then in two years replace the remaining regions. This allows time for each new set to become familiar with the MPO.

Section IV - Coordinating & Technical Committee - The staff proposes that a term for all non-designated voting members shall be 4 years.

Section IV - Coordinating & Technical Committee - Staff proposes to add that for joint meetings, a quorum will be met by the Coordinating Committee members. When a vote is called at these meetings only the Coordinating Voting members shall vote. Discussion before a vote will allow Technical members the chance to express their opinions before a vote commences.

Section IV - Coordinating & Technical Committee - Staff proposes to remove step one from letter F. Telephone/E-mail Balloting, and replace it with: The Coordinating Committee Secretary will determine if a telephone/email ballot is allowed for that action.

A brief discussion ensued. Ms. Bitner requested that members please review the proposed changes. The YAMPO By-Laws will be reviewed and action will be taken at the April MPO meetings.

5. **Draft 2009 Transportation Improvement Program:**

A. Transit - Mr. Farr noted that the change with Act 44 funding made it complicated. The capital budget must be spent in five years, but the reserves can be used for the operating budget. Everything is pretty routine. This TIP includes five new express buses to be added in 2009. Two would be utilized in the current Harrisburg route. The other three would be for the southern express route, which is still in the planning stages. CMAQ funds will help with the southern route, as it is a different service. The estimated start for the southern express route is 2010.

There being no questions/comments, Ms. Dell made a motion to recommend approval of the draft Transit TIP to the Coordinating Committee. Mr. DeBerry seconded the motion. It was voted on and passed as presented.

B. Transportation Enhancements - Mr. Clark noted that the following projects were to be completed by the end of FFY 2008. The project sponsors were asked to appear today to give a progress report. We currently have \$2.9 million programmed in this category. The funds must be obligated this year in order to have funds to add new projects in the future.

i. Dillsburg Borough - Baltimore Street Streetscape - This was programmed July, 2005 for \$161,000.

Ms. Deibler, Dillsburg Borough, noted that they have a meeting scheduled w/PennDOT on January 9. They have been dealing with right-of-way and utility issues. They are still hoping to have the project completed by the summer of 2008. Mr. Adams noted that they cannot obligate the funds until the right-of-way and utilities have been cleared. Ms. Deibler noted that the environmental clearance is complete. There was a brief discussion regarding the ownership of the sidewalks. Since the residents own them, they will need to acquire a "right to enter" agreement from each property owner. They also need to submit a letter stating that the utilities will not be affected.

ii. Delta Borough - Main Street Streetscape - Phase I was programmed in June 2005 for \$997,500. Phase II was programmed June 2006 for \$782,000.

Mr. Seitz, TRG, presented the schedule for this project. This project should bid in the 3rd or 4th quarter of 2008. Ms. Siebel, Borough Council, noted that the newly elected board fully supports this project. Mr. Seitz added that he spoke with Chris Rafferty, York

County Planning Commission, regarding possible community development grants to assist with the local portion. There are no major issues, they just got a late start. There was some local government issues that held-up the start of the process. Mr. Clark asked if it is feasible to get utilities, right-of-way and environmental clearance by the end of summer? Mr. Seitz stated that it is feasible. Mr. Clark added that this project amounts to well over half of the \$2.9 million allocated for TE projects.

- iii. Springettsbury Township - East York Pedestrian Path at York Suburban Middle School - This was programmed June, 2006 for \$453,225.

Ms. Fieldhouse gave a brief presentation on this project. They are requesting a change in the scope of the project. There are major right-of-way issues on east side of Haines Road. This would required an upgrade to the stormwater infrastructure, which is not financially feasible. Therefore, they are proposing only placing sidewalks on the west side of Haines Road. Environmental clearance, right-of-way and utilities should be complete by March, 2008. They intend to let the project in April.

A lengthy discussion ensued regarding the specifics of the scope change. It will decrease the project cost to \$194,700. This change in scope will cover the shortfall in allocations for currently programmed projects.

After a brief discussion on the scope change, Representative Saylor made a motion to recommend approval of the amended scope for this project to the Coordinating Committee. Mr. DeBerry seconded the motion. It was voted on and passed as presented.

Mr. Adams stated that from this point on, the projects with a local lead should be required to submit a monthly progress report. There should be some kind of repercussion to them if they do not keep the Planning Commission staff updated on their progress and any problems that have risen.

- C. Local Bridge Projects - The following bridges were reviewed by Jim Patil of CS Davidson, the sub-consultant on all three of these projects.

- i. Windsor Borough - West Gay Street: The reimbursement agreement took from 2000 to 2004 to complete, due to changing project costs. The pre-cast structures could not be accommodated here. The cast and place structures required a lot more design work. The reimbursement agreement had to be altered to reflect that change. They intend on letting the project by the end of 2008.
- ii. York County - Bairs Mill Road (Hellam Township) - The estimated let date for this project is September 2008. It will be on the 2009 TIP. Mr. Adams noted that they will find a way to make it happen. The estimated cost is \$1.2 million.
- iii. York County - Bowers Road (East Manchester/Conewago Township) - Environmental Clearance has been the major hold-up with this project. There were archeological and

historical issues at this site. It took almost 9 years to clear the environmental phase. They submitted a proposal for final design in May, 2003. The reimbursement agreement wasn't received until October, 2004. They still need to clear right-of-way. They propose a let date of June 2008, barring any issues with right-of-way clearance.

Mr. Clark noted that this project is not on the 2007 TIP. We will need to find funding, estimated at \$1.4 million. It was one of the bubble projects, during the 2007 TIP update, that we thought would be completed on the 2005 TIP. Due to delays, it wasn't programmed.

Representative Saylor noted that if bridge projects keep falling behind schedule, the funding will be pulled. For future reference, if you run into problems with a project, you need to let the Planning Commission staff know sooner rather than later. The staff will do what they can to help the sponsor through any issues that might come up.

Mr. Bubb made a motion to send a letter, from this body, to the sponsor of bridge projects. If these projects are not complete by the 2011 TIP update, they will be removed from the program. Representative Saylor seconded the motion. It was voted on and passed as discussed. One member opposed.

D. Local Highway Projects

- i. Fairview Township - PA 262/177 Improvement: In 2002 Fairview Township was transferred from HATS to the York TIP. The above-mentioned project now has a cost increase of \$60,000 for the design phase. This can be done as an administrative action, the question is, does this body want to approve that increase? There was a discussion regarding the status of this project and whether it is on the Capital Budget or not and whether there are executable agreements in place.

Mr. Bubb made a motion, recommending that a letter should be sent to the municipality to move forward, using \$60,000 of their funds. We will investigate further and if we can help with reimbursement, we will. Ms. Schaub seconded the motion. It was voted on and approved as presented. One member abstained.

Representative Saylor noted that legislation will be introduced for a new code of ethics for engineering firms. They can either work for a municipality or a developer, not both.

- ii. Spring Lane/Route 74 - Ms. Bitner noted that a new scoping field view was conducted. The Macken Study estimate includes turn lanes, realignment and drainage issues. Ms. Bitner mentioned that if the drainage issue is outside the safety project, it will not be addressed. What started as a simple/quick safety improvement, turned into an extensive project with road realignment, etc. A lengthy discussion ensued. The question remains, should it be removed from the TIP?

E. Other Projects

- i. Susquehanna Regional Transportation Partnership (SRTP) - The request for this effort is \$233,843 in 2009 and \$244,490 in 2010. Mr. Adams stated that this body has to determine if you are satisfied with the service and if this is a good expenditure of your funds. Mr. Farr noted that URS was hired as a consultant for this effort. At the end of that contract, we will take over the service ourselves, saving 30-40%. Mr. Farr also explained that the level of support provided to rabbittransit is phenomenal. There is a van pool effort starting next week that would not be happening if it wasn't for SRTP.

Ms. Nidam noted that Brandy Heilman will attend the January 17 Coalition meeting to fully-explain their efforts. Their mission is to reduce single-occupancy commuters. They have been meeting their mission, slowly but surely, in York County.

Mr. Adams made a motion to recommend to the Coordinating Committee to continue in the SRTP program and keep it as a line item on the 2009 TIP. Representative Saylor seconded the motion. It was voted on and passed as discussed.

- Appointment Letter - A letter was sent to the Chair of SRTP changing this MPO's representative from Jeph Rebert to Beth Nidam. Mr. Rebert will serve as Ms. Nidam's alternate and Ms. Dell will serve as the second alternate.

There being no additional discussion Ms. Schaub made a motion to recommend approval of the change in SRTP representatives to the Coordinating Committee. Mr. Gross seconded the motion. It was voted on and passed as presented.

- ii. ITS (Intelligent Transportation Systems) and ROP (Regional Operations Plan) - It was decided to deal with these after the current TIP development.
- iii. Shrewsbury Supervisor, Earl Schuckman, was present to discuss the I-83 Exit 4 project. Mr. Clark noted that we have yet to see a draft of the IM TIP, so we are not sure what the status is of this project. Mr. Clark noted that this project is on the 2007 TIP for PE in 2008 (\$2 million). This was an earmark from Congressman Platts. It is on the LRTP for construction in 2018 . Mr. Schuckman noted that they are getting land development plans for projects around Exit 4. Development is going to be happening there.

They do have this area designated on their official map. They are reluctant to stop development on these parcels. They have a proposal from a restaurant and a hotel on the two parcels closest to the exit. The Township wants to be on record that development is happening and they cannot deny the actions. As long as the buyers are aware that this is in the pipeline, there is nothing they can do.

- F. 2009 Draft Highway TIP - *Representative Saylor made a motion to recommend to the Coordinating Committee that the SRTP line item be added and the Spring Lane/Route 74 project should be removed. Mr. Orndorff seconded the motion. It was voted on and passed*

as discussed. Two members of PennDOT staff opposed the removal of the Spring Lane project.

6. **2009-2035 Long Range Transportation Plan (LRTP)**

Mr. Clark reviewed the Task Force Recommendations for the 2009-2035 LRTP. The funding categories and percentage ranges are as follows:

Transit 14-18%
Safety 5-10%
Capacity 16-20%
Maintenance 35-40%
Bridges 17-22%
Enhancements 0-5%
Aviation 0%
Rail 0-5%

Mr. Clark gave a brief description of what could be accomplished with the funding in the minimum amount of each range. Today we are looking for approval of these percentages. These ranges will be used to prioritize projects for future TIPs. Ms. Dell added that we can tweak the Enhancement category to show some funding. A discussion ensued regarding the bridge funding category.

There being no questions/comments, Mr. Orndorff made a motion to recommend approval of these percentages, with the addition of a percentage range for the Enhancement category, to the Coordinating Committee. Mr. Fleming seconded the motion. It was voted on and passed as presented.

7. **2007 TIP Modifications:**

Mr. DeBerry reviewed the TIP modifications.

i. Amendments - Highway - *There being no questions/comments, Mr. Orndorff made a motion to recommend approval of the amendments to the Coordinating Committee. Mr. Bubb seconded the motion. It was voted on and passed as presented.*

- An example of YOE (Year of Expenditures) was reviewed by Mr. DeBerry. YOE is a SAFETEA-LU requirement that FHWA is requiring all planning partners to have applied to their existing and proposed TIPs. This does require MPO approval.

After a brief discussion, Mr. Adams made a motion to recommend approval to the Coordinating Committee. Ms. Shovlin seconded the motion. It was voted on and approved as presented.

- ii. Amendments - Transit - There were no Transit TIP amendments. Mr. DeBerry asked Mr. Farr to write a letter stating that YOE is already addressed cost estimates on the Transit TIP.

8. **Other Business**

- Ms. Shovlin mentioned that Representative Saylor's office is moving to the square in Red Lion. They will be at 15 South Main Street, Red Lion, PA 17356, effective February 1. The phone and fax number remain the same. There will be an open house at a later date.

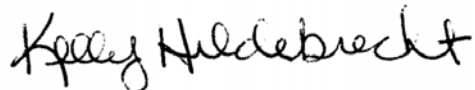
9. **Next Meetings:**

- Technical Committee - April 3, 2008
- Coordinating Committee - January 24, 2008

10. **Adjournment**

There being no additional business, Chairman Farr adjourned the meeting at 12:45 pm.

Respectfully submitted,



Kelly Hildebrecht
Recording Secretary

Attendance
York Area Metropolitan Planning Organization
Technical Committee Meeting
January 3, 2008

Voting Members (# of Votes)

Attended

PennDOT (2)

Central Office:	Gary DeBerry	x
Alternates:	Walt Panko	
	Robert Hannigan	
District 8-0 Office:	Terry Adams	x
Alternates:	Dennis Sloand	x
	John Kennedy	
	Mike Gillespie	

York County (2)

York Planning Commission:	Felicia Dell, Secretary	x
Alternates:	Don Bubb	
	Joe Heffner	
	Will Clark	x
	Jeph Rebert	x
YCPC Transportation:	Donald Bubb	x
Alternates:	Jeph Rebert	
	Will Clark	

York County Transportation Authority (1)

Transportation Authority:	Richard Farr, Chair	x
Alternate:	Jenna Reedy	

Legislative Appointments (2)

Legislator:	Representative Stan Saylor	x
Alternate:	Jo Anna Shovlin	x
Appointee:	Congressman Todd Platts	
Alternate:	Bob Reilly	

Planning Region Representatives (7)

Region 1 - South Central York	Patricia Schaub	x
Alternate:	Jason Snyder	x
Region 2 - Greater York East	Jennifer Gunnet	
Alternate:	Paul Knepper	
Region 3 - Greater York West	Kelly Palmer	
Alternate:	Madelyn Shermeyer	
Region 4 - Northern York	Robert Schopfer	
Alternate:	Michael Fleming	x
Region 5 - South Western York	Ron Orndorff	x
Alternate:	Jeff Garvick	
Region 6 - City of York	John Brenner	
Alternates:	Jim Gross	x
Region 7 - South Eastern York	Henry Tyson	x
Alternate:	William Scott	

Advisory Members (0)

Federal Highway Administration:	Kathy Dimpsey
FAA-Airport District Office:	Lori Ledebohm
Federal Transit Admin:	Janet Kampf

Attendance - Continued
York Area Metropolitan Planning Organization
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January 3, 2008

Other Planning Partners (0)

Adams County Planning	Richard Schmoyer
Capital City Airport:	David Spaulding
Genessee & Wyoming, Inc.	Kim Smith
Alternate:	Robert Grossman
Lancaster Co Planning Commission	Dave Royer
Tri-County Regional Planning Commission	James Szyborski

Other Persons Attending (0)

Visitor (w/Jason Snyder)	Cara Lyons	X
CS Davidson	Daryl Jurkiewicz	X
	Jim Patil	X
Shrewsbury Township	Earl Schuckman	X
Dillsburg Borough	Karen Deibler	X
Future Leaders of York	Jenna Miller	X
Representative Saylor's Office	Mark Zerbe	X
PennDOT District 8-0	Tim Carre	X
	Carey Mullins	X
TRG, Inc.	Jon Seitz	X
First Capital Engineering	John Luciani	X
	Jessica Fieldhouse	X
?	Mike Zucher	X
ELA Group, Inc.	Rick Jackson	X
Delta Borough	Cindy Siebel	X
	Mike Summers	X
	Bill Ailes, Jr.	X
York County Planning Commission	Heather Bitner	X
	Beth Nidam	X
	Joe Marczyk	X
	Kelly Hildebrecht	X