

YORK COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS

APPLICATION FORM

1. Applicant Information

Name _____

Contact Person (if different) _____

Address _____

Phone Number (W) _____ (C) _____

Email _____

2. Property Owner (if different from Applicant):

Name _____

Contact Person (if different) _____

Address _____

Phone Number _____

Email _____

3. Property Information

Mailing Address _____

Municipality _____

Current Use of Property _____

Proposed Use of Property _____

4. Building Permit Number at issue: _____

5. Relief Requested:

___ **Appeal:** How many Code sections being appealed? _____

___ **Variance:** How many variances of Code sections requested? _____

___ **Extension of time:** How many extensions of Code Sections requested? _____

___ **Total number of items of relief**

COMPLETE ONE SUPPLEMENTAL SHEET FOR EACH ITEM OF RELIEF REQUESTED

6. Type of Decision

___ **Decision in writing only.** If this option is selected, the Decision shall be based upon only those materials submitted with Application. There shall be no supplemental materials accepted for consideration. There shall be no hearing, and the Applicant shall not be permitted to offer any other testimony, evidence, or materials to the Board

_____ **A hearing is requested.** If this option is selected and the hearing is granted, the Decision shall be based upon those materials submitted with the Application and any testimony, evidence, or materials accepted by the Board during the hearing.

7. Fees.

- a. There shall be a base fee of \$500.00 for each application.
- b. There shall be a fee of \$250.00 for each appeal, variance, and extension of time requested.
- c. If a hearing is requested, the Applicant shall also pay the \$500.00 base fee plus \$250.00 per item plus the stenographer's appearance fee and any costs of creating a transcript.
- d. The Applicant shall pay any applicable costs of the Municipality, its Building Code Official, or the Board.

[SIGNATURE PAGE FOLLOWS]

The undersigned has read and understood the Instructions for completing the Application and hereby certifies that all of the above information and statements, as well as any other materials submitted with and as part of this Application for review are true and correct to the best of the knowledge, information and belief of the undersigned.

Applicant(s):

_____ Date _____
(Signature)

(Printed Name)

_____ Date _____
(Signature)

(Printed Name)

Property Owner(s) (if different from Applicant(s):

_____ Date _____
(Signature)

(Printed Name)

_____ Date _____
(Signature)

(Printed Name)

The completed Application, all related materials provided by Applicant, copies of permits or decisions under appeal, and Application fees shall be submitted to the Building Code Official who shall complete the Certification by Building Code Official and submit all documents to Board of Appeals.